



BUCKHORN CAMP

SUMMER CAMP & RETREAT CENTER

SUMMER CAMP COUNSELOR JOB DESCRIPTION

SUPERVISOR: Program Director, Site Director

DATE RANGE: June 1 thru August 1

ESSENTIAL FUNCTIONS

- Ability to assist campers in the event of an emergency
- Strength and endurance to maintain supervision of campers
- Ability to be a positive role-model for campers and guests

ADDITIONAL RESPONSIBILITIES

- Live with a group of campers and supervise them up to 24 hours a day during camp sessions.
- Work in cooperative and constructive relationship with all other camp staff.
- Assist in evaluation of each camp session.
- Look out for safety and wellbeing of campers both physically and emotionally
- Participate in staff training sessions
- Participate in staff devotions and messages
- Facilitate activities for assigned group
- Participate in all areas of the summer camp program alongside campers
- Follow Camp's rules and regulations as outlined in staff manual
- Other responsibilities as needed by Site Director/Program Director during summer camp
- Set a good example for campers and other including punctuality, appropriate cleanliness, sharing clean-up and chores, sportsmanship, and table manners
- Follow camp rules and regulations pertaining to smoking, use of alcoholic beverages, and use of drugs
- Encourage respect for personal property, camp equipment, our outdoor spaces, and facilities
- Manage time off in ways that don't detract from ability to fulfill staff duties
- Maintain good public relations with campers' parents
- Complete necessary paperwork and health information as requested and submit all required reports and evaluations on time

QUALIFICATIONS

- At least 18 years of age
- Ability to objectively serve people from all walks of life and a respect for the spiritual needs and diversity of those using the facilities, especially summer campers
- Ability to relate well with one's peer group and other age groups
- Ability to accept supervision and guidance
- Desire and ability to work with children in the outdoors
- Good character, integrity and adaptability
- Enthusiasm, sense of humor, patience, and self-control
- Willingness to adjust to camp resources, conditions, and program needs
- Ability to cooperate and function effectively with other members of the summer staff team
- Commitment to the camp policies and employment agreement
- A strong desire to lead in an outdoor setting
- Physical fitness to fully participate in and lead activities

PHYSICAL DEMANDS OF THIS JOB

- Ability to communicate orally and in writing
- Capability of working with groups (of varying age and skill levels) to provide necessary instruction/ information
- Visual and auditory ability to identify and respond to environmental and other hazards
- Ability to enforce safety regulations and execute appropriate emergency procedure
- Physical ability to respond appropriately to situations requiring first aid. *Must be able to assist others in an emergency (fire, evacuation, illness, injury, etc.)*
- Ability to safely and properly use kitchen equipment
- Duties will include/require prolonged standing, bending, stooping, walking, hiking up-hill at an elevation of approx. 8,000 ft.
- Hand-eye coordination and manual dexterity to manipulate equipment
- Ability to lift and move items up to 50 lbs.

COMPENSATION

Financial compensation is dependent on experience

All Buckhorn seasonal staff are provided on-site lodging, meals when camps are in session, access to 320-acres of remote wilderness in a beautiful mountain setting, scheduled time off, and relatively close proximity to Fort Collins, Loveland, Cheyenne, and Laramie!